





### **ClickPOS Upgrade Notice**

^

Upgrade Scheduled

System availability during upgrade

Wed 24-05-2006 11pm EST

#### Automatic upgrade.

The upgrade will be performed automatically. You do not require to download the upgrade.

### Stock | Orders

Impact: Low Directed To: Stock Manager

I

	PSTeat 4543543643 in Street 2000 Melloware 613042244277 ethodis.com.au ethodis.com.au	101 Ma 01300210300 Fac Email: sales@phone Website: www.phone	Tel			00 fax 10 fax 10550006 10550006 10551006 1055429 AM	contion applies A systems a sorrow as ador Date add Date add Date add Date add Date add Date add Date add Date add Date
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Total PorFrice 3	Purchase Price 3	Ex Tax Purchase Price \$	Quantity	Supp. Pred. Code	i	bero	ŧř.
1000.00	\$300.00	\$300.00	2	N0K0080H		Ha 6030	
51.50	\$14.00	\$13.55	1			iess Park Nobia 3210	A)

This new function will now display the Ex Tax Purchase Price, Purchase Price Inc Tax and Total Purchase Price on each Purchase Order. Thus enabling the managers to view which items have the tax % applied, at a glance. Please Note: The line item cost is displayed on the Orders Screen List.

We have also updated the Orders screen to stop people adding Product or Phone details straight into the order without supplying barcode. A note will appear "Invalid Entry" **Quantity** must be greater than zero or **Barcode** cannot be empty. You must build ALL products in Stock Catalogue first.

## Stock I Search Stock or (Search Phone) I Stock Confirmation Report I Adjust Prices For Supplier Invoices

Impact: Low Directed To: Stock Manager / Administrator

Within the Stock Confirmation Report you will now have the ability to "Adjust Prices To Balance Supplier Invoice Number". Please Note: Administrators/Owners will need to select the new permission level.
In this Example we will adjust the Total Purchase Price in the system by -\$1.80.
To make a change simply click on the link "Adjustment For Supplier Invoice Number" at the bottom of the page. Notice you will now see an <b>Adjustment</b> column.
Select the item you wish to place the adjustment against. You can either select an item that is in Sale or an item in Stock. If you wish you may divide the amount between all items. Enter the adjustment value either in the negative or positive, to apply simply click OK. The new Purchase Price value will apply to the item.
This adjustment will also apply to the Total Purchase Price of the order. Click back to view the new adjusted total of the Stock Confirmation



Directed To: Stock Manager

Under Stock - Search Stock - Stock Confirmation Report we have included a Search By "Order No". Also included within the Stock Confirmation Report is a new ability to "Update Supplier Invoice No. and/or Packing List No. for a Particular Order Number" for items in stock/sales, where sales reps have added incorrect details. See Example.

Please Note that Administrators will need to check this permission first. Any changes made to the Supplier Invoice No. or Packing List No. will also be recorded in the Log File For Audit.

Search/Edit/Transit a Product  Produce Stock Entry Confirmation Report  Adjust Prices to Balance Supplier Invoice Number  Update Supplier Invoice No. and/or Packing List No. for a Particular Order Number (Stock/Sale)  Update Supplier Invoice No. and/or Packing List No. in the Stock and Sale lists with the order number above.  Supplier Invoice No.:  Packing List No.:  Edit				
Stock I Search Old Order I Purchase Order Search by Impact: Low Directed To: Stock Manager	Order Number			
Purchase Order Search by Order Number Order No.: Search	You now have the ability to search for a Purchase Order by Order Number.			
Stock I Transfer Stock Impact: Low Directed To: Stock Manager / Sales Reps / Administrators				
<ul> <li>Transfer Stock To Another Branch</li> <li>Ability to Transfer to Stock Adjustments Department</li> <li>Default On Transit to ticked. Do not allow stock to be transferred directly</li> </ul>	We have included a new permission for Stock Transfers to <b>STOP</b> people from transferring stock <b>DIRECTLY</b> to another branch. Once this permission is checked the tick box "On Transit" in the transfers/edit screens (for a selected branch), which allows users to transfer stock directly will will NO longer displayed as an option. This will enforce the receiving branch to confirm acceptance of stock.			
Stock   Stock Take   Compare Report				
Stock Take - Comparison Report       This report displays the variance between the system and the physical stock court.       Use this report displays the variance between the system court matches the physical court. ACTION: None       If the Variance column displays a "Mark" then the system court matches the physical court. ACTION: None       If the Variance column displays a "Mark" then the system court actives the physical court is less than the system court.       ACTION: You must delete excess stock.       If the Variance column displays a "Postwe Vale" (Reg), then the physical court is less than the system court.       ACTION: You must delete excess stock.       If the Variance column displays a "Postwe Vale" (Reg), then the physical court is more than the system court.       ACTION: Add quantity displayed into the system for this branch.       Click here to only view Variances       Snapshot Details       Stock Take Id       Stock Take Details       Stock Take Details       Stock Take Details       Id       Description       Barcode       Only       Only       Only       Stock Take Details       Id       Description       Barcode	Within the "Compare Report" screen you will now have the ability to " <u>Click here to only view</u> <u>Variances</u> ". This will delete from the report any item where the system count matches the physical count. You will still have the ability to " <u>Click here to</u> <u>view the FULL Report</u> ".			

Impact: Low Directed To: Stock Manager / Administrators

<ul> <li>Allow Product Description to be Changed</li> <li>Search/Edit an Old Sale (Parked Sales Only)</li> <li>✓ Lock Screen after Sale</li> <li>✓ Sell SIM separately</li> <li>✓ Access the Repairs Screen</li> </ul> Sale Price Service Provider Sale \$ 0.00 Conct Ref RRP 0.00 Active 03/05/2006 Tax % 10.00 Active 03/05/2006 Discount 0.00 Active 03/05/2006 Discount 10.00 Carrier By selecting the above permission the SIM text box will become a view only. Invoice Invoice Filter vodafone Category Months Plan SIM Only Refund Search	Alert message will appear stating <b>"Sale Date Invalid"</b> . The other new function we have included, is the ability to disable sales reps from attaching SIMS to the phone sale by using the SIM text field at the bottom of the page. Owners/Administrators will need to select the new permission level <b>"Sell SIM Separately"</b> . This text box becomes a view only field once permission is set, thus enforcing the Sales Rep to sell the item as an Outright SIM Only, see below Example. You will only need to do this if you wish to record the sale value on the customer invoice, record rebate for the sale of the SIM or if you wish to refund the SIM and have it return to stock automatically.
Sales I Lay-by Payments I Search Lay-by Payments Impact: Low Directed To: Sales Reps/Administrators	
Lay-By Search       05/05/2006         Branch Name:       Melbourne         Invoice No.       Puich Date       Lastpay Date       Name       Telephone No.       Total Amt       Paid Amt       Due Amt         211/02       010/42006       03/04/2006       03/04/2006       Sarah Thomas       \$210.00       \$116.00       \$100.00         211/00       05/05/2006       05/05/2006       James Russell of ABC STORE 06065644       \$5999.00       \$109.00       \$400.00	We have added more viewing detail when searching on All Outstanding Lay-bys. You will now be able to view Last Date Paid, Name and totals paid and owing. If you also have the following two permissions ticked within User Groups, 'Search/Edit old Sale' & 'Edit old Sale from a different Branch' you will then have the ability to view a list of <b>All Lay-bys</b> for all stores.
Sale I Sell Product I Sales Invoice	
<ul> <li>Lock Screen after Sale</li> <li>Sell SIM separately</li> <li>Show Listed Price of Phone on the Invoice</li> <li>Access the Repairs Screen</li> </ul>	We have incorporated within the Sales Invoice a new permission that will display a ' <b>Listed Price</b> ' (i.e. For Insurance purposes or to display it for Customer's monetary value). This will apply only to Phones. Please Note the
Invoice Number: 211125 Order Reference: Store: Melbourne	system will pick up the Listed Price from the <b>RRP</b> price found within <b>Maintain - Tariff Plan - Phones.</b> Users can leave this amount 0 if they don't want it to display on the invoice.
Qty       Barcode Description         1       358776412235 *Nokia 6111       0495956986 \$495.00         vodatone MPP 0 months       vodatone MPP 0 months	

Company: Pacific Bell Communications To: Jahan Spatchurst 495 Willoughby Road Willoughby, NSW 2068 Qty. Description Disc Total 1 *Nokia 6111 1 495956966 0.00 \$495.00 Vodatone, MPP 356776412235, 0 mths. ConRef:	
Reports I Sales I Daily Activity Report 1.1	
Daily Transaction Advice-Sales       0305/200 000000       000000000000000000000000000000000000	You will now see the Discrepancies in this report broken into 2 sections. The first section of this report finds all sales that have discrepancies between <b>Collected Amount and Expected Amount</b> . The second section deals with Debtor (On Account) Sales which are effectively not discrepancies.
Reports   Financial   Ageing Debtor Summary Rpt 3.	4.1
We have now included the Ageing Debtor Summary Report (3.41) into the bra at the top of this report at Branch Level.	nch level Reporting. The branch name will now appear
Reports I Financial I Produce Category Summary Re Impact: Low Directed To: Administrators / Accountants	eport (3.8)
Category Summary Report For Melbourne         05.05.2006         12.169.24 PM           Connections         State         Expected         Expected	We have now included a new column Additions/Deductions to the connection listing in this report, as these are a part of carrier revenue. Please take note that this carrier revenue will only show if there is an amount built in the background.
Category         City         Price \$         Sale \$         Rebate \$         Commission \$         Donust \$         Donust \$         Data \$         Tatal Revenue \$           Business         1         350.00         200.00         0.00 <td< td=""><td>3.8.1 with the type of handset sold, simply tick the provided check box.</td></td<>	3.8.1 with the type of handset sold, simply tick the provided check box.

# Maintain I Tariff Plan I Phone

Directed To: Administrators	
Phone Maintenance - Edit         Edit a Phone:         Phone:       Nokia 6111         ReOrder Level:       5         Tax Free Amount S:       0.00         Tax %:       10.00         Description:       Purchase Price S:         Purchase Price S:       356.00         Website Special:       Very Important Phone (MIP):         Very Important Phone (MIP):       OK         Very Important Product) Report (2.10)       Produce Products by Location Report (2.10)         Produce Products by Type Report (Snapshot) (2.11)       Produce Phones by Location Report (Snapshot) (2.2.1)         Produce Phones by Type Report (Snapshot) (2.4.1)       Produce Phone Qty. by Location Report (Snapshot) (2.7.1)         Produce Phone Qty.       by Location Report (Snapshot) (2.7.1) <td>You can now select an individual Phone to become a part of the VIP (Very Important Phone) status. To assign this status go to Maintain - Tariff Plan - Phone and check the VIP tick box. This will be important for ORDERS, mainly Accessory orders where a list will appear for all VIP's The other usage is when you update all Franchises that system will upload all VIP "Accessories" to the Franchises list of products To Report on these VIP (Phones) go to Global Reports - Stock Reports and select report Product VIP (2.14) for Phones OR (2.10) for Products. Stock Managers can also use this for re-ordering purposes. <b>Please Note:</b> Administrators will need to update the permission list. We have also included a Purchase Price text box. This box will correlate to the "Orders" screen. When selecting the handset through orders and colour is selected, the system will return the Purchase Price entered in Phone maintenance along with the GST %.</td>	You can now select an individual Phone to become a part of the VIP (Very Important Phone) status. To assign this status go to Maintain - Tariff Plan - Phone and check the VIP tick box. This will be important for ORDERS, mainly Accessory orders where a list will appear for all VIP's The other usage is when you update all Franchises that system will upload all VIP "Accessories" to the Franchises list of products To Report on these VIP (Phones) go to Global Reports - Stock Reports and select report Product VIP (2.14) for Phones OR (2.10) for Products. Stock Managers can also use this for re-ordering purposes. <b>Please Note:</b> Administrators will need to update the permission list. We have also included a Purchase Price text box. This box will correlate to the "Orders" screen. When selecting the handset through orders and colour is selected, the system will return the Purchase Price entered in Phone maintenance along with the GST %.
Maintain I Tariff Plan I Plan Template	
<ul> <li>Maintain the Phone List</li> <li>Show Recommended Retail Price</li> <li>Maintain the Plan Template</li> <li>Reconcile Revenue</li> </ul>	We have now introduced a new Plan Template structure, 'Phone Sale Price Wizard Version 2'. This wizard is used to calculate your sale price based on the following formula. Sale Price of Handset = (RRP + Sales Rep Commission) - Rebate
Add a Phone: Phone: Nokia 6111 ReOrder Level: 5 Tax Free Amount S: 0	Note: New Permission requires setting as displayed in picture.
Tax Pree Amount S: 0 Tax %: 10.00 Description: 356 RRP (Recommended Retail Price) \$: 450 Website Special: 0	Enter the Handset RRP under 'Phone', now in Plan Template go to 'Phone Sale Price Wizard Version 2' and select the Carrier then click OK. On the following page 'Do you wish to Update' will display, click OK to confirm. The system will automatically check the pricing and update the Handset Sale Price accordingly.
Very Important Phone (VIP):	Check the new sale price column to see that it has

#### Phone Sale Price Wizard Version 2:

This wizard is used to calculate your sales price, based on the formula below Sale Price of Handset = (RRP + Sales Rep Commission) - Rebate

3	*	
	j D	3 <b>V</b>

OK

calculated the sale price OK.

Note: This will only work for those companies that record RRP, Sales Rep Commissions and Rebate within the template.

Plan Template Maintenance For vodafone - Update	
The Sale Price in the Plan Template for vodafone has been updated. Updated	
Plan Phone RRP Salesrep Comm. Rebate New Sale Price	
Plan \$25/12         Ericeson R320s         \$285.00         \$25.00         \$75.00         \$215.00           Plan \$25/12         Ericeson T28         \$250.00         \$25.00         \$75.00         \$200.00	
Plan \$25/12         Hy610egold         \$150.00         \$25.00         \$750.00         \$100.00           Plan \$25/12         Motorola 3160         \$750.00         \$25.00         \$750.00         \$700.00	
Iviaintain   Card File   Iviaintain Cust. Reference         Impact: Low         Directed To: Administrators / Owners / B2B         Stock	We have now developed within the Customer area
Repairs         Used to maintain fertences in values outpomer soreens.           Sale         Sale           Repairs         Account Manager - Task allocation assigned to manager for given customer.           Account Status - Status of customer.         Pipelines - Types of recommendation channel.           Diary - Category of call.         Class - Group certain customers.           Master Account - Status of the customers.         Master Account - Group certain customers.	Account Customers. This credit limit to Account Customers. This credit limit will display in the sales screen once customer has been selected. A sales calculation for the outstanding \$ value will also show on screen. Sales staff will need to check
Reports Add a Reference:	this value before approving any current purchases.
Maintain     Reference Screen.     Master Account     Content       Teriff Plan     Description:     Air NZ       Card File     Credit Limit: \$     5000	Master Account from Reference Screen Combo box the credit limit text box will then display. Type in description/name of account e.g Air NZ and
System Admin Time Sheet Global Reports Edit a Reference:	place dollar \$ value into credit limit, then click OK.
Stock Search/Edit a Customer Search Existing Customer	Then go back into Card File - Customer Details and either add new customer or search existing then click on the Account Contact tab, select name from Master Account combo box and click edit
Select the offeria, enter the text and then click the Search button. You may also use the "Advanced Search" below. Note: Licence No rearch is now included in Customer 16 Type No search.	
Reports	company's Credit Limit will display along with the
Maintain         Eill To         Extended         Ship To         Account Contact         Advanced Search	
Twitt Plan Insert File Pinelines/Analysis Diary/Eding/Eauts Account Manager Installation Stock Meridian Constances Class and Manager	
Visiten Admin Class and Manager Tine Sheet Stobul Reports Class: Master Account: Air NZ V	
Product Sale Invoice No 21188	
Customer Discount Search Phone Sale	
ABC STORE D % 🔍 🔪	
James Russell	
Credit limit \$ 5,000.00 Current owing \$ 618.80 PayType Cash	
Maintain I Stock Maintenance I Add or Edit Product Impact: Low Directed To: Stock Managers Administrators	
	For those company's who deal with <b>Serialized</b> <b>Stock</b> we have added a security check box in Add/Edit New Product 'Serialized Product'.
	When adding any serialized product to stock (Add Product to Stock & Incoming Stock - Add Manually) the system will point back to this security and the <b>Quantity</b> will automatically default to 1, <b>'No</b> <b>Duplicates'</b> shall be ticked and the Barcode box will be empty. This will enforce the Sales Reps to add the serialized numbers, if they hit OK without anything in this field the system will return with "Barcode List cannot be Null"

If you try to add a serialized product through 'Tick Products Received' in Incoming Stock, the system

	will display the message 'PrePay Connection Pack
12/05/2006       Maintain Category         PrePay (PrePaid)       Maintain Trade Supplier         PrePay Connection Pack \$35       PrePayConnection Pack \$35         26.80       Tick to Add Tax on Purchase Price         35.00       125         0       PPRCONN35         5       Display On Website:         Website Special:       Include in Loyalty offer:         9419640003523       Pack \$40003523	\$35' cannot be added, as it is serialized and has to be added manually'.
ock Maintain I Search I Edit A Pr	uct
: roduct Names in the Product Catalogue, Sicck, Order and Sale lists New Name:	Editing a product name in Stock Catalogue will now be located under Change Barcode, <b>'Change Product Name'</b> . The system will ask for 'Existing Name' and 'New Name', by clicking OK you'll update the Catalogue, Stock, Order and Sales Lists. The log file will record the name of the user making the change, while Product Name in the Edit screen will become a read only. The Change Product Barcode has also been updated to search the Product List for any identical barcodes that might exist before updating. If the barcode already exists the system will return with a warning. i.e. 'Leather Case Nokia 8210 (by) with the barcode 10172040 exists in the Product Catalogue, for this reason the barcode was not changed in the Product Catalogue, Stock, Order and Sale lists'.
bal Reports   Financial   Sales	screpancy Report (3.7)
a: 01/05/2006 1/05/2006 10:53:20 AM ave discrepancies between Collected Amount and Expected Amount a. Collected Amount Expected Amount Add/Dod Amount Discrepancy \$0.00 \$25:00 \$0.00 (\$25:00) \$82:00 \$230:00 \$0.00 (\$1;74:00) \$82:00 \$1,730:00 \$0.00 (\$1;148:00) \$ \$120:00 \$173:00 \$0.00 (\$1;148:00) \$ \$120:00 \$173:00 \$0.00 (\$1;148:00) \$ \$120:00 \$173:00 \$0.00 (\$1;90:00) \$ \$0.00 \$59:00 \$0:00 \$59:00 \$ \$0.00 \$59:00 \$0:00 \$59:00 \$ \$0.00 \$122:00 \$0:00 (\$122:00)	This Report will now display any Sale Payments tendered that have no sales data attached. These payments will appear at the bottom of the report under a sub heading.
	Pierbay       Maintain Category         Vodatore PyLtd V Maintain Trate Supplier       Maintain Category         PrePayConnaction Pack \$35       Image: State St

This new function allows management to grab a snapshot of stock on hand for a particular date with reference to Purchase Price Totals.





To preview	DEMO SITE the new changes prior to upgrade date,please visit ou	r demo site
	Cellular industry users	Apparel and other generic system users
Website	www.clickpos.net/login	www.clickpos.com.au/login
Company login	тусо	demo
Company password	тусо	password
User Login	myname	auser1
User Password	myname	password
Or Alternatively		
Company login	myco	
Company password	myco	
User Login	auser1 through to auser10	
User Password	password	

Terms & Conditions

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